

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, MARCH 2, 2020 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA.**

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<b>PRESENT</b>	Edward Ploszay	Chair
	Diane Cameron	Trustee
	Derek Dabee	Trustee
	Teresa Jaworski	Trustee
	Evelyn Myskiw	Trustee
	Maria Santos	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
<b>REGRETS</b>	Greg McFarlane	Vice-Chair
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Verland Force	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Jennifer Maître	Assistant Secretary-Treasurer
	Donna Herold	Executive Assistant

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*Trustee Ploszay in the Chair.*

The meeting was called to order at 6:00 p.m.

**Jennifer Maître**

*We would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Métis Nation.*

**MINUTES**

Approved the minutes of the Regular Board Meeting of Monday, February 3, 2020 and Monday, February 24, 2020.

**19-077 Approval of the Agenda**

Santos / Jaworski

That the Board adopt the agenda for this meeting as amended.

**CARRIED**

**19-078 Moved to Committee of the Whole at 6:03 p.m.**

Cameron / Myskiw  
That the Board move into Committee of the Whole.

**CARRIED**

*Trustee Sarbit in the Chair.*

**COLLECTIVE BARGAINING**

Trustee Cameron reported on collective bargaining.

**PERSONNEL REPORT****19-079 Personnel Report**

Jaworski / Myskiw  
That the Personnel Report be ratified.

**CARRIED****PERSONNEL REPORT****ADMINISTRATOR RETIREMENT**

Fay Pahl gave notice of intent to retire effective June 30, 2020.

**TEACHER APPOINTMENT**

Elissa Brok was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 27, 2020 to April 9, 2020.

Paige Brown was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 8, 2020 to June 30, 2021.

Sarah Chua was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 10, 2020 to June 30, 2020.

Deanna DeMaré was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 8, 2020 to June 30, 2021.

Dylan Duval was appointed to a part-time (.25) Limited Teacher-General (Term) contract effective February 3, 2020 to June 30, 2020.

Patricia Figueroa was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective April 20, 2020 to June 30, 2020.

Matthew Koenig was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 3, 2020 to June 30, 2020.

## **PERSONNEL REPORT**

Camille Pineda was appointed to a part-time (.62) Limited Teacher-General (Term) contract effective February 3, 2020 to June 30, 2020.

Melissa Proctor was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 18, 2020 to March 23, 2020.

Dale Thiessen was appointed to a full-time (1.00) Limited Teacher-General (Indefinite Term) contract effective February 4, 2020.

Maria Belen Uehara was appointed to a full-time (1.00) Teacher-General (Permanent) contract effective September 8, 2020.

Heather Worden was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 5, 2020 to March 27, 2020.

## **SUBSTITUTE TEACHER APPOINTMENT**

The following were appointed to a Substitute Teaching contract for the 2019-2020 school year.

Alaina Fulton

Manoj Nowrang

Jennifer Gillespie

Sacha Wilson

Robin Merasty

## **TEACHER MATERNITY/PARENTAL LEAVE**

Madeleine Baisburd was granted maternity/parental leave effective May 4, 2020 to September 6, 2021.

Megan Brett was granted maternity/parental leave effective April 6, 2020 to September 6, 2021.

Michelle Bui was granted maternity/parental leave effective April 20, 2020 to April 19, 2021.

Lindsay Kasper was granted maternity/parental leave effective May 9, 2020 to May 7, 2021.

Fortunato Lim was granted parental leave effective March 16, 2020 to March 27, 2020.

Talia Medwick was granted maternity/parental leave effective April 25, 2020 to May 9, 2021.

## **PERSONNEL REPORT**

### **TEACHER RETIREMENT**

The following teachers gave notice of intent to retire effective June 30, 2020.

David Brown	Joanna Malkiewicz
Mikki Grouette	Christine McNulty
Jennifer Harrison	Susan Quinn
Earl Isaak	Jeffrey Regan

### **TEACHER RESIGNATION**

Carrie Lundy gave notice of intent to resign effective June 30, 2020.

Roni Pirot gave notice of intent to resign effective June 30, 2020.

### **EDUCATIONAL ASSISTANT APPOINTMENT**

Destiny Patrick was appointed to a part-time (4 hours per day) Educational Assistant position effective February 3, 2020.

Ayden Pierre was appointed to a full-time (6.5 hours per day) Educational Assistant position effective January 30, 2020.

### **EDUCATIONAL ASSISTANT PARENTAL LEAVE**

Braden Berens-Squires was granted parental leave effective February 17, 2020 to March 20, 2020.

### **EDUCATIONAL ASSISTANT RETIREMENT**

Sylvia Hansen gave notice of intent to retire effective June 30, 2020.

Patti Kalenchuk gave notice of intent to retire effective June 30, 2020.

Cindy McCulloch gave notice of intent to retire effective December 31, 2020.

Barry Rebeck gave notice of intent to retire effective June 30, 2020.

### **EDUCATIONAL ASSISTANT LEAVE OF ABSENCE**

Lisa Brooks was granted a full-time (6.5 hours per day) leave of absence, without pay, effective March 6, 2020 to March 4, 2021.

### **ADMINISTRATIVE ASSISTANT RETIREMENT**

Melanie Voss gave notice of intent to retire effective February 28, 2020.

**PERSONNEL REPORT****TRANSPORTATION APPOINTMENT**

Scott Partridge was appointed to the position of Bus Driver effective January 27, 2020.

**TRANSPORTATION RETIREMENT**

Humberto Bernardo gave notice of intent to retire effective December 31, 2020.

Brian Hogue gave notice of intent to retire effective December 31, 2020.

Colleen Hogue gave notice of intent to retire effective December 31, 2020.

Mark Pruden gave notice of intent to retire effective December 31, 2020.

Heather Vincent gave notice of intent to retire effective June 30, 2020.

**MAINTENANCE APPOINTMENT**

Michael Morrisette was appointed to the position of Custodian effective January 27, 2020 to December 31, 2020.

**MAINTENANCE RETIREMENT**

Richard Mirecki gave notice of intent to retire effective June 30, 2020.

**LIBRARY TECHNICIAN PARENTAL LEAVE**

Jesse Malloy was granted parental leave effective April 13, 2020 to May 15, 2020.

**LIBRARY TECHNICIAN RETIREMENT**

Debbie Oliver gave notice of intent to retire effective January 31, 2021.

**STUDENT PARENT SUPPORT WORKER RESIGNATION**

Jatin Dhabba gave notice of intent to resign effective June 30, 2020.

Lisa Stott gave notice of intent to resign effective February 21, 2020.

## SUPERINTENDENTS' REPORT

The following matters were received as information:

- Personnel Matters.
- 2020-2021 Budget Update.
- 2536 McPhillips Update.
- École Templeton Update.

*Trustee Ploszay in the Chair.*

## PRESENTATION

**7:32 p.m.** Amber Gate Community Delegation

### 19-080 Transportation Fees for 2020-2021

Santos / Dabee

That the 2020-2021 Transportation Fees for non-eligible students increase as follows.

Single Child Fees

- \$535.00 for K to 5 students.
- \$600.00 for Grade 6 to 8 students.
- \$724.00 for Grade 9 to 12 students.

That the fee for families with more than one child, Kindergarten to Grade 8, riding the bus be reduced by \$100 for the second child and that the maximum family fees be set as follows.

Maximum Family Fees

- \$970.00 for two or more K to Grade 5 students.
- \$1,035.00 for one K to Grade 5 student and one Grade 6 to 8 student.
- \$1,100.00 for two or more Grade 6 to 8 students.
- \$1,159.00 for one K to Grade 5 student, and one Grade 9 to 12 student.
- \$1,224.00 for one Grade 6 to 8 student and one Grade 9 to 12 student.
- \$1,448.00 for two or more Grade 9 to 12 students. **CARRIED**

### 19-081 By-Law No. 1-2020 First Reading

Sarbit / Jaworski

That By-Law No. 1-2020 for the purpose of borrowing the sum of \$10,471,200.00 and of issuing a debenture and/or promissory note be given first reading. **CARRIED**

**19-082 School Bus Order**

Dabee / Santos

That the Division submit its 2020-2021 school bus order to Pupil Transportation for four (4) - 71 passenger gasoline Blue Bird buses. **CARRIED**

**19-083 Divisional Calendar**

Jaworski / Myskiw

That the Board approve the 2020-2021 Divisional Calendar with September 8 and 9, 2020 being Orientation Days for Kindergarten to Grade 8 Schools. **CARRIED**

**ADMINISTRATIVE REPORT****19-084 Administrative Report**

Cameron / Dabee

That the Administrative Report be approved. **CARRIED**

**Canadian Association for Young Children**

That the Board grant the Canadian Association for Young Children permission to obtain a Social Occasion permit for their National Conference at Amber Trails Community School on Friday, May 1, 2020 between 4:00 p.m. and 6:00 p.m.

**QCA Building Envelope Ltd. Invoice No. 3523**

That Invoice No. 3523 toward the Edmund Partridge roof replacement in the amount of \$787.50 be paid to QCA Building Envelope Ltd.

**Stantec Consulting Invoice No. 1453415**

That Invoice No. 1453415 toward the O. V. Jewitt roof replacement in the amount of \$5,431.58 be paid to Stantec Consulting.

**Rohl Enterprises Ltd. Invoice No. 20200113**

That Invoice No. 20200113 toward École Templeton in the amount of \$12,365.54 be paid to Rohl Enterprises Ltd.

**Rohl Enterprises Ltd. Invoice No. 20200114**

That Invoice No. 2020014 toward École Templeton in the amount of \$3,376.80 be paid to Rohl Enterprises Ltd.

**Parkwest Projects Ltd. Invoice No. TEMP-COP 10**

That Invoice No. TEMP-COP 10 toward École Templeton in the amount of \$1,121,222.81 be paid to Parkwest Projects Ltd.

## ADMINISTRATIVE REPORT

### Parkwest Projects Ltd. Invoice No. TEMP-HDBK 10

That the 7.5% Statutory Holdback on Certificate of Payment TEMP-COP 10 toward École Templeton in the amount of \$86,580.91 be held for future payment to Parkwest Projects Ltd. upon expiry of the holdback period and satisfactory lien search.

## POLICY COMMITTEE

### **19-085 Policy GDAV Computer System Technician**

Cameron / Dabee

That revised Policy GDAV Computer System Technician be approved for inclusion in the Policy Manual. **CARRIED**

### **19-086 Policy GCCAQ Program Administrative Assistant Information Technology**

Cameron / Jaworski

That revised Policy GCCAQ Program Administrative Assistant Information Technology Centre be approved for inclusion in the Policy Manual. **CARRIED**

### **19-087 Policy BHCIT Information Technology Support for Trustees**

Cameron / Dabee

That new Policy BHCIT Information Technology Support for Trustees be approved for inclusion in the Policy Manual. **CARRIED**

### **19-088 Policy GBEC Alcohol and Drug Free Workplace**

Cameron / Jaworski

That revised Policy GBEC Alcohol and Drug Free Workplace be approved for inclusion in the Policy Manual. **CARRIED**

### **19-089 Policy EDCC School Bus Driver Recognition**

Cameron / Dabee

That revised Policy EDCC School Bus Driver Recognition be approved for inclusion in the Policy Manual. **CARRIED**

### **19-090 Policy EDDB/JGGA Student Transportation Services**

Cameron / Jaworski

That revised Policy EDDB/JGGA Student Transportation Services be approved for inclusion in the Policy Manual. **CARRIED**



## CONFERENCE REPORTS

Tannis Nishibata-Chan, Vice-Principal, Amber Trails. Learning and the Brain: Educating Anxious Brains - Creating Calm, Connected, Mindful and Trauma Sensitive Schools, February 14 to 16, 2020 - San Francisco, California.

## CORRESPONDENCE

- Manitoba School Boards Association. Local Voices, Local Choices Radio and Social Media Campaign. Executive Highlights – Monday, February 3, 2020.
- Allan Campbell, President, Manitoba School Boards Association. Review of important dates.
- Supported Transitions - February 2020. Effective educational approaches for older refugee youth with interrupted schooling. Bridges and Cooperative Vocational Education programs from Seven Oaks featured on page 21.
- Strengthening School Bus Safety in Canada. Report of the Task Force on School Bus Safety.
- Manitoba School Boards Association. CPI Unemployment update for January 2020.
- Summer Camps for Children. Summer programs for children ages 7-11 at Maples Community Centre.

## ADJOURNMENT

The meeting was adjourned at 8:08 p.m.



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Edward Ploszay  
Chairperson



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Wayne Shimizu  
Secretary-Treasurer